

Pre-Construction Minor Works Approval Form

Minor Works are defined as any low impact activities that are undertaken prior to the commencement of 'construction' as defined in the project's applicable planning approval. However if Minor Works affect or potentially affect heritage items, threatened species, populations or endangered ecological communities, these works are defined as 'construction' unless otherwise determined by the applicable planning authority.

Minor Works approvals do not remove any obligation to comply with the project's applicable planning approval conditions (including requirements prior to 'any works' commencing) or obtain any other applicable permits, licenses or approvals as necessary.

This application and all supporting information must be submitted to TfNSW/the Environmental Representative as one (1) PDF file at least 10 business days prior to the commencement of the proposed Minor Works.

Part 1: Application	
Contractor:	Laing O'Rourke
Project:	Sydney Metro – City and Southwest – Chatswood to Sydenham Central Station Main Works
Application Title: (e.g. Smith St trenching works)	21 to 22 April 2018 (Weekend 43) - Visual inspection – Platform 10 /11 and Track 10 Midweek 23 April 2018 – Visual inspection – Platform 12/13 & 14/15 and Sydney yard
Application Number:	CSMW 001
Application Date:	Revision 1 - 9 April 2018
Planning Approval:	SSI 15_7400 Mod 2 - Central Walk - Sydney Metro City & Southwest - Chatswood to Sydenham (SSI Mod)
Minor Works Categories: <ul style="list-style-type: none"> Highlight as applicable. If Items 4, 8 or 11 are applicable, this form must be endorsed by an Environmental Representative. 	<ol style="list-style-type: none"> Survey, survey facilitation and investigations works (including road and building dilapidation survey works, drilling and excavation). Treatment of contaminated sites. Establishment of ancillary facilities (excluding demolition), including construction of ancillary facility access roads and providing facility utilities. Operation of ancillary facilities that have minimal impact on the environment and community. Minor clearing and relocation of vegetation (including native). Installation of mitigation measures, including erosion and sediment controls, temporary exclusion fencing for sensitive areas and acoustic treatments. Property acquisition adjustment works, including installation of property fencing and utility relocation and adjustments to properties. Utility relocation and connections. Maintenance of existing buildings and structures. Archaeological testing under the Code of Practice for Archaeological Investigation of Aboriginal Objects in New South Wales (DECCW, 2010) or archaeological monitoring undertaken in association with other Minor Works to ensure there is no impact on heritage items. Any other activities that have minimal environmental impact, including construction of minor access roads, temporary relocation of pedestrian and cycle paths and the provision of property access.
Planning Authority Determination: Will the proposed works affect or have the potential to affect heritage items, threatened species, populations or endangered ecological communities?	No. The works involve visual inspections only and do not have the potential to impact on heritage items, threatened species, populations or endangered ecological communities. The works are within the Sydney Terminal and Central Railway Station curtilage (SHR no.01255) however there will not be any impacts to the heritage significance of any items.

Part 2: Details	
<p>Describe the proposed Minor Works: Including work methodologies, site location(s) and site description(s) (e.g. landscape type, waterways, etc.).</p>	<p>The works will be carried out in Sydney Yard, on platforms 10/11, 12/13, 14/15 and Track 10 between Eddy Avenue, Regent Street and the Chalmers/Devonshire Street intersection.</p> <p>The surrounding land uses are roads including Lee, Chalmers, Devonshire, Regent, Gibbons Streets and Eddy Avenue, the rail corridor and associated infrastructure, office buildings, a hotel and Prince Alfred Park.</p> <p>The works area is highly disturbed and there are no waterways within 200 metres.</p> <p>The works involve visual inspections only and would occur on:</p> <ul style="list-style-type: none"> • 21 to 22 April 2018 (Weekend 43) from 0600 Saturday to 1800 Sunday • 23 April 2018 from 0700 to 1800 <p>No noise will be associated with the visual inspections.</p>
<p>Planned Commencement Date:</p>	Saturday 21 st April 2018
<p>Local Sensitivities: Describe the presence (if any) of local sensitive environmental areas and community receptors.</p>	<p>Heritage – The works are within the Sydney Terminal and Central Railway Station curtilage (SHR no.01255).</p> <p>Community – Residents on Chalmers Street will have a direct line of sight to the works.</p>

Part 3: Environmental Risk Assessment and Management	
<p>Prepare an Environmental Risk Assessment (in accordance with the <i>Sydney Metro Risk Management Standard</i>) and an Environmental Control Map for the proposed Minor Works and attach as Appendix 1.</p> <p>If an Environmental Risk Assessment and/or an Environmental Control Map for the proposed Minor Works is/are already contained in existing documentation, attach the relevant section(s) as Appendix 1.</p>	
<p>Documentation: List any existing documents (including those referenced above) that the proposed Minor Works will be undertaken in accordance with and attach as Appendix 2 (e.g. plans, procedures, etc.).</p>	<ul style="list-style-type: none"> - Sydney Metro Construction Environmental Management Framework. - Sydney Metro City and Southwest, Chatswood to Sydenham, Planning approval SSI 15_7400. - Mod 2 - Central Walk - Sydney Metro City & Southwest - Chatswood to Sydenham (SSI Mod) - Sydney Metro Community Communications Strategy – Early Works

Part 4: Workforce Notification	
<p>How will the environmental and community risks and associated mitigation measures of the proposed Minor Works be communicated to the contractor's workforce?</p>	<p>All workers will undertake a CSMW specific induction. In addition, there will be a pre-start briefing undertaken by the worksite manager at the start of shift for all work groups. This will detail the environmental and community risks and mitigation measures.</p>

Part 5: Community Consultation	
<p>What community consultation has been undertaken already?</p>	<p>Laing O'Rourke have provided input to Sydney Trains possessions notice to advise stakeholders and the community that surveying works will occur.</p>
<p>What community consultation is planned to be undertaken?</p>	<p>The works during possessions will be covered by Sydney Trains notification. No other community notification is proposed for visual inspections during standard construction hours.</p>
<p>If drafted already, attach applicable Community Notification as Appendix 3.</p>	

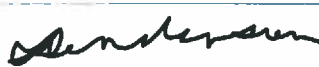
Part 6: Contact Details

Nominate contractor's project manager, environmental and communications contact(s).

Name:	Jamie Jack	Position:	Project Leader	Phone:	0477 355 531
	Chris McCallum		Environmental Manager		0408 264 164
	Peter Whelan		Communications and Stakeholders Manager		0403 133 490


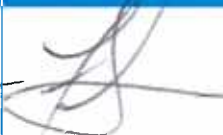

Part 7: Signature

This signature acknowledges that the proposed Minor Works will be undertaken in accordance with this application, have minimal environmental impact and are not defined as 'construction' in accordance with the applicable planning approval.

Name:	Leah Henderson		
Signature:		Date:	16/04/18

Determination Page

(TfNSW/Environmental Representative Use Only)

12. Endorsement/Approval			
These signatures represent formal endorsement/approval for the proposed Minor Works to commence in accordance with this application and the applicable planning approval requirements (subject to any determination from the applicable planning authority as may be required by the planning approval conditions).			
	TfNSW Principal Manager, Communication & Engagement – Endorsement (required for all applications)	TfNSW Principal Manager, Sustainability, Environment & Planning – Approval (required for all applications)	Environmental Representative – Endorsement (required as necessary in accordance with the applicable planning approval, optional for all other circumstances)
Signature:			
Name:		F CERONE	Annabelle Tungol Reyes
Date:		20/4/18	18 April 2018
Comments:			Supporting letter attached as Appendix 4 if necessary. Survey works only no impact to heritage and inaudible activities only
Conditions:			Supporting letter attached as Appendix 4 if necessary. Only applicable for survey activities (site inspection, surveyor, dilapidation survey).
<input checked="" type="checkbox"/>	Approved (by TfNSW)		
<input checked="" type="checkbox"/>	Endorsed (by Environmental Representative)		
<input type="checkbox"/>	Rejected		

Appendix 1: Cover Page

Environmental Risk Assessment and Environmental Control Map.



Risk Assessment Rankings: >17 = Extreme 10 - 16 = High 5 - 9 = Medium 1 - 4 = Low

Issues or activities that represent an Extreme risk after the application of control measures are not to be undertaken

Aspect	Potential Environmental Impact	Initial Risk Rating			Control Measures	Residual Risk Rating		
		P X	C =	Risk		P X	C =	Risk
Approvals and Licensing								
Not identifying appropriate approvals / licenses required or proceeding without them.	Works delayed, infringements, prosecution and reputational loss.	P	3	M	Planning approval has been granted for the Sydney Metro City and Southwest - Chatswood to Sydenham works (SSI 15_7400). Mod 2 - Central Walk - Sydney Metro City & Southwest - Chatswood to Sydenham (SSI Mod) This minor works application is being completed to ensure appropriate documentation is completed to manage the environmental risks of the project. Only visual inspections are being undertaken. No permanent construction works are to be completed.	U	3	M
Noise								
Noise from the visual inspections.	Disturbance to residents or neighbouring businesses with potential for complaints.	U	2	L	Control measures as per Community Consultation Strategy (CCS) are to be implemented. Consult with the community in relation to upcoming activities that may result in concern. Visual inspections will be inaudible at surrounding receivers.	U	2	L
Vibration								

(Uncontrolled when printed)

Vibration intensive activities undertaken on the site in proximity to sensitive heritage structures and community.	Damage to listed heritage items. Disruption, annoyance and nuisance to residents. Potential damage to adjacent residential and commercial residences and structures. Disruption to businesses as a result of vibration nuisance	U	4	M	No vibration intensive works to be undertaken. Visual inspections only.	R	2	L
Water Quality, Erosion & Sedimentation								
Sediment laden runoff from investigation works leaving site.	Degradation of local watercourses. Increased turbidity in local water ways resulting in impact on aquatic life. Fines for sediment escaping site.	U	3	M	No excavation is proposed. Visual inspections only.	R	3	L
Non-compliant water from investigation works discharged from site	Non-compliant water entering stormwater system waterways (i.e. polluting - not compliant with discharge criteria).	P	3	M	No water discharge is proposed. Visual inspections only.	R	2	L
Ground water	Ground water entering excavations Without appropriate safeguards onsite could lead to ground water contamination	U	2	L	No excavation is proposed. Visual inspections only.	R	2	L
Waste								
Waste disposal during works.	Incorrect disposal of waste, further costs incurred for classifications and disposal, fines may be issued.	P	2	M	No waste would be generated during the visual inspections.	U	2	L
Contamination								

(Uncontrolled when printed)

Potential for discovery of unexpected contaminated spoil during works involving excavation.	Health effects resulting from airborne contamination, e.g. asbestos. Complaints received from odours.	P	3	M	No excavation/soil movements are proposed as part of the works. Visual inspections only.	P	2	L
Hazardous Materials								
Storage of hazardous substances, leaking plant and equipment and spillage from refuelling.	Localised ground contamination / pollution of stormwater and requiring clean-up and/or receiving fines. Risk of igniting volatile substances.	U	3	M	No fuels or hazardous materials to be stored on site for these works. Visual inspections only.	R	3	L
Biodiversity								
Vegetation trimming / clearing required outside approved work area.	Unauthorised works / removal of vegetation outside defined work area, possibility of removing threatened species, fines incurred.	R	3	L	No vegetation removal/trimming is required. Visual inspections only.	R	1	L
Clearing and grubbing of vegetation within work site.	Erosion of soils, uncontrolled runoff, sediment deposited into surrounding vegetated areas and water courses, and invasion of weeds. Wrong vegetation removed. Potential for injury to native fauna.	R	3	L	No vegetation removal/trimming is required. Visual inspections only.	R	1	L
Air Quality								
General works; investigative excavations	Dust activity in close proximity to residential and commercial premises, complaints received.	U	3	M	No excavations are required for these works. Visual inspections only.	R	2	L
Exhaust from plant and equipment.	Emissions resulting in air pollution.	U	3	M	No plant or equipment will be on site during the works.	R	2	L
Heritage								

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Works at the Sydney Terminal and Central Railway Station curtilage (SHR no.01255).	Damage to listed heritage item.	U	3	M	No impact to significant heritage fabric is permitted during works. Visual inspections only.	R	3	L
Unexpected heritage items encountered.	Work delays, additional studies, approvals required, damage to heritage item.	P	3	M	General inductions on heritage management 'stop-works' protocol. If suspected heritage item encountered. Works to stop immediately and Environment Manager contacted. If suspected heritage item encountered. Works to stop immediately and Environmental Manager contacted. Unexpected finds of heritage items must be reported to LOR Environmental Manager and Sydney Metro. The site is to be isolated and investigated by a heritage consultant. Approval to proceed required prior to re-commencing works. Label any known heritage items on Environmental Control Maps.	P	2	M
Flora & Fauna								
Removal of flora without approval.	Failure to identify flora prior to removal.	R	3	L	No vegetation will be removed as part of the works. Visual inspections only.	R	1	L
Traffic								
Loss of on-street car parking in adjacent residential streets and commercial areas during investigation works.	Loss of parking availability to adjacent residential and commercial properties could result in community complaints.	P	3	M	Community notifications. Site vehicles shall be parked within the rail corridor and not affect public parking area No road/lane closures required.	U	3	L
Management of heavy vehicles / access routes.	Complaints from sensitive receivers due to increased level and frequency of noise.	P	3	M	Site vehicles shall be parked within the rail corridor and not affect public parking areas Scheduled road movements shall be minimised where possible Community Notifications.	U	3	M

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Truck deliveries out of normal working hours (un-approved).	Noise impact to community / potential complaints.	P	4	M	No truck deliveries are required for these works.	U	4	M
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Resources and Energy Use								
Energy consumption by plant and equipment.	Inappropriate energy use, waste of energy resources, energy wastage costs, increased greenhouse gas emissions.	U	2	L	No plant or equipment is required on site during the works.	R	2	L
Resource usage (e.g. building materials, water, fuels, packaging), waste generation and disposal	Depletion of resources due to wastage (e.g. wastage of water / no recycling, poor management of procurement, ineffective removal of off-cuts, waste, i.e. no recycling).	U	2	L	No materials will be imported for these works.	U	2	L

For each identified issue, consider the 'maximum credible' (not absolute worst case) risk that could result with **minimal or no controls** other than existing and using normal work practices.

Note: Any one of the listed consequences must result in the use of the applicable consequence grading.

Probability: 5 = Certain 4 = Likely 3 = Possible 2 = Unlikely 1 = Rare	Consequence: 5 = Severe 4 = Major 3 = Moderate 2 = Minor 1 = Incidental
1- 4 Acceptable 5 - 9 Acceptable with control measures 10 - 16 Requires the implementation of best practice 17 and Above = UNACCEPTABLE	

5	Certain	<ul style="list-style-type: none"> Common or repeating occurrence Consequence can reasonably be expected to occur in life of Project. 	5	Severe	<ul style="list-style-type: none"> Major pollution incident causing significant and widespread damage or potential to health or the environment Persistent reduction in ecosystem function and value. Ongoing disruption and loss of protected species.
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					<ul style="list-style-type: none"> – Major prosecution likely, outcome in excess of \$500,000
4	Likely	<ul style="list-style-type: none"> – Known to have occurred / “has happened” – Conditions may allow the consequence to occur on the Project during its lifetime – The event has occurred within the Business Unit within the previous 5 years. 	4	Major	<ul style="list-style-type: none"> – Significant widespread and persistent changes to habitat, species or environmental media – Significant pollution incident causing damage or potential damage to health or the environment external to the site. – Potential for prosecution. Potential outcome between \$50,000 - \$500,000 – Numerous substantial complaints – Actual material environmental harm
3	Possible	<ul style="list-style-type: none"> – Could occur / “heard of it happening” – Exceptional conditions may allow consequences to occur on the Project, or has occurred nationally within the Australian Business. 	3	Moderate	<ul style="list-style-type: none"> – Localised irreversible habitat loss or effects on habitat, species or environmental media – Reportable incident to the relevant environmental regulator or other authority. – Demonstrated breach of legislative, licence or guideline requirements. – Likely infringement notice or fine, potential for prosecution up to \$50,000. – Will cause complaints.
2	Unlikely	<ul style="list-style-type: none"> – Not likely to occur – Reasonable to expect that the consequence will not occur on the Project. – Has occurred in industry but not in Business Unit. 	2	Minor	<ul style="list-style-type: none"> – Localised degradation of habitat or short term impacts to habitat, species or environmental media. – Pollution incident that marginally exceeds licence conditions or guidelines for acceptable pollution. – Fine unlikely. – Potential for complaints.
1	Rare	<ul style="list-style-type: none"> – Practically impossible – Not known to have occurred in industry or unheard of. 	1	Incidental	<ul style="list-style-type: none"> – Localised or short term effects on habitat, species or environmental media. – Fully contained on site and can be fully remediated. Little potential for fine or complaints. – Insignificant or trivial incident

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Probability ▶	CERTAIN	LIKELY	POSSIBLE	UNLIKELY	RARE
▼ Consequence	5	4	3	2	1
5 – Severe	25	20	15	10	5
4 – Major	20	16	12	8	4
3 – Moderate	15	12	9	6	3
2 – Minor	10	8	6	4	2
1 – Incidental	5	4	3	2	1

Central Station Main Works 001 ECM



Environmental Management - Environmental Control Map Central Station Main Works 001	
Investigative Work / Environmental Aspect	Description
Works	<ul style="list-style-type: none"> - Site Inspections conducted by Engineers and Designers. - Surveyors conducting initial site set-out. - Dilapidation survey starting.
Program	<p>Sydney Yard and Platforms</p> <ul style="list-style-type: none"> • 21 to 22 April 2018 (Weekend 43) – 0600 Saturday to 1800 Sunday (OOHW) - Platform 10 /11 and Track 10 • 23 April 2018 – 0700 to 1800 - Platform 12/13 & 14/15 and Sydney yard
Induction / General	<ul style="list-style-type: none"> • All staff and contractors to be trained on the sensitive heritage environment they are working in and the location of sensitive receivers near the works, the worksites and access points. Other relevant environmental issues will also be discussed. • Daily pre-start/toolbox meetings to include this Environmental Controls Map and to address specific day to day environmental concerns. • This ECM will be displayed on site at worksites and accommodation.
Soils and water	<ul style="list-style-type: none"> • No soil and water related issues are expected to be encountered.
Air Quality	<ul style="list-style-type: none"> • No air quality related issues are expected to be encountered.
Waste	<ul style="list-style-type: none"> • No waste materials are expected to be generated.
Heritage	<ul style="list-style-type: none"> • The State Heritage listed Sydney Terminal and Central Railway Station curtilage (SHR no.01255) is at the proposed works. • Unexpected finds of heritage items must be reported to LOR Environment Manager and Sydney Metro.
Noise and Vibration	<ul style="list-style-type: none"> • All out of hours works require approval from the Environmental Manager. • All works will be completed in compliance with Sydney Metro CEMF, SSI 15_7400 Planning Approval, Mod 2 - Central Walk - Sydney Metro City & Southwest - Chatswood to Sydenham (SSI Mod), Sydney Metro City & Southwest Construction Noise and Vibration Strategy and EPL 12208 requirements.
Traffic and Transport	<ul style="list-style-type: none"> • Access to site will be from existing access gates on Chalmers/Devonshire Streets, Eddy Avenue and Regent Street. • No additional traffic controls are required for the visual inspections.
Utilities	<ul style="list-style-type: none"> • Any impacts to utilities will be reported to site HSE Manager, supervisors, Sydney Trains and Sydney Metro. • No impacts to utilities expected as visual inspections only.
Biodiversity	<ul style="list-style-type: none"> • No vegetation removal/trimming is permitted as part of the visual inspection. • If fauna is encountered on site – stop work and contact the site supervisor.
Chemical and fuel storage and use	<ul style="list-style-type: none"> • No fuels or hazardous materials to be stored on site.
Imported materials	<ul style="list-style-type: none"> • No materials are to be imported for the visual inspections.
No-go zones	<ul style="list-style-type: none"> • Any activities outside the CSMW site boundary will undergo a review for potential environmental impacts and require approval from Sydney Metro.

Contact Information		
Position	Name	Phone
LOR Project Leader	Jamie Jack	0477 355 531
LOR/Sydney Metro Communications Manager	Peter Whelan	0403 133 490
LOR Environmental Manager	Chris McCallum	0408 264 164
LOR WHS Manager	Richard Keys	0408 966 187
Environmental Representative	Annabelle Reyes	0416 170 480
Sydney Metro Environment Manager	Andrew Hendy	0475 983 494
Sydney Metro City and Southwest Info Line		1800 019 989
Sydney Trains Info Line		131 500
TfNSW Construction Response Line		1800 775 465
TfNSW Info Line		1800 684 490
Environmental Line / Pollution Incident Response Line		131 555
Office of Environment & Heritage Pollution Line		131 555
Emergency		000 or 112 (mobiles)
WIRES		1300 094 737
Standard Working Hours		
Unless otherwise approved by the Environmental Manager, works will be restricted to:		
<ul style="list-style-type: none"> • 7:00AM to 6:00PM - Monday to Friday • 7:00AM to 1:00PM - Saturdays • No work on Sundays or public holidays 		
Any works outside of the hours above require OOHW and Environment Managers Approval		
Out of hours work		
<ul style="list-style-type: none"> • 21 to 22 April 2018 (Weekend 43) – 0600 Saturday to 1800 Sunday 		

Appendix 2: Cover Page

Environmental Management Documentation

Appendix 3: Cover Page

Community Notification.

Appendix 4: Cover Page

Environmental Representative Supporting Letter - Refer to Section 12 Determination Page above